

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

TUESDAY

2:00 P.M.

APRIL 15, 2008

PRESENT:

Bob Larkin, Chairman
Bonnie Weber, Vice Chairman
Jim Galloway, Commissioner*
David Humke, Commissioner
Kitty Jung, Commissioner

Amy Harvey, County Clerk
Katy Singlaub, County Manager
Melanie Foster, Legal Counsel

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

Katy Singlaub, County Manager, stated the Chairman and Board of County Commissioners intend that their proceedings should demonstrate the highest levels of decorum, civic responsibility, efficiency and mutual respect between citizens and their government. The Board respects the right of citizens to present differing opinions and views, even criticism, but our democracy cannot function effectively in an environment of personal attacks, slander, threats of violence, and willful disruption. To that end, the Nevada Open Meeting Law provides the authority for the Chair of a public body to maintain the decorum and to declare a recess if needed to remove any person who is disrupting the meeting, and notice is hereby provided of the intent of this body to preserve the decorum and remove anyone who disrupts the proceedings.

08-315 AGENDA ITEM 3 – PRESENTATION OF CERTIFICATES

Agenda Subject: “Presentation of Excellence in Public Service Certificates honoring Washoe County employees who have completed essential employee development courses.”

Katy Singlaub, County Manager, recognized the following employees for successful completion of the Excellence in Public Service Certificate Programs administered by the Human Resources Department:

***2:05 p.m.** Commissioner Galloway arrived.

Essentials of Management Development

Michael Kangas, Golf Maintenance Supervisor
Nancy Keener, Systems and Access Services Librarian
Arnold Maurins, Interim Library Director
Richard Thomsen, Road Supervisor
Gerald Voivod, Equipment Supervisor

Essentials of Personal Effectiveness

Rhonda Dorman, Office Support Specialist
Katie Media, Sheriff's Support Specialist
Ingrid Oravetz, Veterinary Technician
Scotti Smith, Youth Advisor
Stephanie Zoncki, Payroll Personnel Clerk

08-316 AGENDA ITEM 4 – PUBLIC COMMENT

Agenda Subject: “Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Commission as a whole.”

Ardena Perry spoke in favor of maintaining Animal Service standards.

Bob Fulkerson discussed the sustainable water initiative and facility plans. He said there would be 530,000 new dwelling units allowed in the region and urged the public to sign petitions concerning the water initiative.

Tom Noblett addressed the Board on issues regarding fire hazards in his Sun Valley neighborhood.

Sam Dehne stated his opinion on taxes and commended public safety agencies.

Gary Schmidt said County officials needed to respect the will and the collective wisdom of the people.

08-317 AGENDA ITEM 5 – ANNOUNCEMENTS

Agenda Subject: “Commissioners’/Manager’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)”

Katy Singlaub, County Manager, announced that the following items were being pulled from the agenda: Item 9, Appearance: Chief Judge Steinheimer, Washoe County Second Judicial District Court; Item 19, Recommendation to award bid PWP-

WA-2008-23 for Truckee River Levee and Floodwall; Item 20, Recommendation to approve Agreement for Professional Engineering Services between Washoe County and CFA, Inc.; Item 21, Recommendation to approve Agreement for Professional Engineering Services between Washoe County and Kleinfelder, Inc. Ms. Singlaub requested Item 10, Presentation and status update on Regional Animal Services, follow Item 7.

Commissioner Weber said she attended the Sun Valley Citizen Advisory Board (CAB) meeting and requested Community Development staff review the 300 block of Carol Drive regarding code violations. She congratulated Sun Valley resident Susan Severt who received a Jefferson Award for hosting a Sun Valley Summit. She invited the public to a "Coffee and Conversation" meeting scheduled for April 19, 2008 at the North Valley Regional Park.

Chairman Larkin said he attended the grand opening of the Golden Eagle Regional Park and remarked it was a spectacular event. He requested the City of Sparks conduct a presentation to highlight the Park and inform the public on the attributes.

Commissioner Galloway stated he was asked by a member of the press if the County was over allocated on water. He reminded Commissioners of a Water Planning Commission report from 2004, based on 2002 data, which stated the County was over allocated. He placed a copy of that report on file with the Clerk. He remarked, based on available water rights, the report showed the long range water projection on the amount of water that could be developed.

Commissioner Galloway spoke on a complaint he received concerning kennel permits and after referencing County Code 55.430, found there were exceptions such as if you have a business license to board dogs a permit was not required. He commented Animal Control replied the kennel in question did not need a permit because of this exemption. Commissioner Galloway felt the Code was too broad and needed attention for possible amendment.

Commissioner Jung said the Organizational Effectiveness Committee (OEC) met and were moving closer in bringing the Commissioners their new mission statement, which would parallel the Baldrige project. She said she attended a press conference for the National College and University Green Compact that the Truckee Meadows Community College (TMCC), the University of Nevada, Reno and Desert Research Institute (DRI) signed to establish their carbon footprint. Commissioner Jung said she attended the North Valleys Junior ROTC Annual Pass and Review and remarked it was a wonderful event and was proud of the young men and women who were excelling at North Valleys High School. She also attended the Sun Valley CAB where suspected chop-shops were discussed and was appalled that nothing could be written concerning a safety or health issue. Commissioner Jung explained the City of Reno purchased a lot at the corner of Montello and Oddie with federal grant money to demolish buildings that were known as suspected drug dealer havens. She said she participated in a

door-to-door survey in the Montello area and the residents were asked for suggestions for the site and the majority suggested a corporate fast food franchise because they provided their own security. Commissioner Jung added the demolition of the building was scheduled for April 16, 2008 and invited the public to attend. She said she went to the “Great Truckee Meadows Pet Adoption,” sponsored by the Best Friends Animal Society and noted a total of 130 dogs, cats, ferrets, and rabbits found new homes. Commissioner Jung requested an agenda item for a review of the tax policy at the State level concerning depreciation of real estate taxes. She suggested meeting with a delegation at the State level and having the Nevada Association of Counties (NACO) involved.

08-318 DISCUSSION – CONSENT AGENDA (ITEMS 6A THRU 6L(3))

Commissioner Galloway requested Agenda Items 6L(1), 6L(2) and 6L(3) be voted on separately.

In response to the call for public comment, Sam Dehne spoke on several items within the consent agenda. Gary Schmidt stated he owned property in each of the County’s five Districts and recommended all Citizen Advisory Boards have seven elected members.

08-319 AGENDA ITEM 6A – INTERNAL AUDIT

Agenda Subject: “Acknowledge receipt of E911 Expenditure Audit Report.”

There was no response to the call for public comment.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin ordered that Agenda Item 6A be acknowledged.

08-320 AGENDA ITEM 6B – FINANCE/TREASURER

Agenda Subject: “Acknowledge receipt of report on the allocation of direct cost to manage the County’s investment pool.”

There was no response to the call for public comment.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin ordered that Agenda Item 6B be acknowledged.

08-321 AGENDA ITEM 6C – SENIOR SERVICES

Agenda Subject: “Accept grant award [\$87,269 - no County match] from State of Nevada for the Nutrition Services Incentive Program retroactively for the period

October 1, 2007 through September 30, 2008; and if accepted, direct Finance to make appropriate budget adjustments. (All Commission Districts)”

There was no response to the call for public comment.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin ordered that Agenda Item 6C be accepted and directed.

08-322 AGENDA ITEM 6D – DISTRICT COURT/RENO JUSTICE COURT

Agenda Subject: “Approve Interlocal Agreement between the County of Washoe, Second Judicial District Court and City of Reno for Court Child Care Services on behalf of the Second Judicial District Court, Reno Justice Court and Reno Municipal Court for the provision of the drop-in child care services through the Reno Municipal Court's Camp Laughing Bear [no fiscal impact]; and if approved, authorize Chairman to execute Interlocal Agreement.”

There was no response to the call for public comment.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, it was ordered that Agenda Item 6D be approved, authorized and executed.

08-323 AGENDA ITEM 6E – TREASURER’S OFFICE

Agenda Subject: “Approve Second Addendum to Investment Services Agreement between the County of Washoe, PFM Asset Management LLC and Hobbs, Ong & Associates, Inc., to include the management of Group III assets of the County’s portfolio, to revise the fee structure [increases contract by an estimated \$70,000 annually]; authorize a one-year extension to the Investment Services Agreement with three, one-year optional renewals, thereafter, through April 27, 2013; and if approved, authorize Chairman to execute Agreement.”

There was no response to the call for public comment.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, it was ordered that Agenda Item 6E be approved, authorized and executed.

08-324 AGENDA ITEM 6F – SOCIAL SERVICES DEPARTMENT

Agenda Subject: “Authorize Director of the Department of Social Services to accept a Digital Technology Grant [\$9,998 - no County match] from State Division of Child and Family Services to assist the Department in the identification and

documentation of child abuse and neglect; and if authorized, direct Finance to make the necessary budget adjustment. (All Commission Districts)”

There was no response to the call for public comment.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin ordered that Agenda Item 6F be authorized and directed.

08-325 AGENDA ITEM 6G – COMMUNITY DEVELOPMENT

Agenda Subject: “Appoint Lisa McNeill as an At-Large member to fill an unexpired term to June 30, 2009 and reappoint Sylvia Fascio as a Senior Citizen member to June 30, 2010, on the Gerlach/Empire Citizen Advisory Board. (Commission District 5, Commissioner Weber)”

There was no response to the call for public comment.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin ordered that Lisa McNeill be appointed as an At-Large member on the Gerlach/Empire Citizen Advisory Board (CAB) to fill an unexpired term to June 30, 2009 and Sylvia Fascio be reappointed as a Senior Citizen member on the Gerlach/Empire CAB with a term ending June 30, 2010.

08-326 AGENDA ITEM 6H – TRUCKEE RIVER FLOOD MANAGEMENT PROJECT

Agenda Subject: “Authorize Flood Project staff to issue Request for Proposal to hire a relocation services firm; and if approved, authorize the use of the 1/8-cent sales tax dedicated to the Truckee River Flood Project to fund the relocation program. (All Commission Districts)”

There was no response to the call for public comment.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin ordered that Agenda Item 6H be approved and authorized.

08-327 AGENDA ITEM 6I – PUBLIC WORKS DEPARTMENT

Agenda Subject: “Approve Interlocal Cooperative Agreement for Reimbursement between the County of Washoe and Regional Transportation Commission of Washoe County for the construction of sidewalk improvements at the Washoe County Administration Complex and other County-owned property along Ninth Street [estimated cost \$5,000]; and if approved, authorize Chairman to execute Interlocal Cooperative Agreement. (Commission District 3)”

There was no response to the call for public comment.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, it was ordered that Agenda Item 6I be approved, authorized and executed.

08-328 AGENDA ITEM 6J – TELECOMMUNICATIONS DIVISION

Agenda Subject: “Authorize retroactive payment from Enhanced 911 Fund to Regional Emergency Medical Services Authority for July 2007 through December 2007, Fiscal Year 2007-2008, Automated Number Identification circuit fees, and Automated Location Information and Automated Number Identification trunk fees [\$7,444.56]. (All Commission Districts)”

There was no response to the call for public comment.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin ordered that Agenda Item 6J be authorized.

08-329 AGENDA ITEM 6K(1) – DEPARTMENT OF WATER RESOURCES

Agenda Subject: “Approve and authorize Chairman to execute Grant, Bargain, Sale Deed for the Double Diamond 4 Tank Parcel from Dolan Properties II, LLC; and if approved, authorize Engineering Manager to record Deed. (Commission District 2)”

There was no response to the call for public comment.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, it was ordered that Agenda Item 6K(1) be approved, authorized and executed.

08-330 AGENDA ITEM 6K(2) – DEPARTMENT OF WATER RESOURCES

Agenda Subject: “Approve and authorize Chairman to execute Fourth Amendment Water Dedication Agreement Adjusting Verified Dedication Amount between the County of Washoe, Nell J. Redfield Foundation and Southwest Pointe Associates, LLC (Amendment reduces amount of water rights dedication to ArrowCreek subdivisions in accordance with the terms of the original Agreement dated March 18, 1997. (Commission District 1)”

There was no response to the call for public comment.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, it was ordered that Agenda Item 6K(2) be approved, authorized and executed.

08-331 AGENDA ITEM 6L(1) – REGIONAL PARKS AND OPEN SPACE

Agenda Subject: “Approve and execute a Grant of Easement for Overhead Electric Transmission, Distribution Easement and Communications between the County of Washoe and Sierra Pacific Power Company for a 30- to 40-foot width permanent overhead power line easement to construct a 120 KV transmission line on parcel APN 090-040-14 (Silver Lake); and, accept land value proceeds for the permanent easement [\$500]. (Commission District 5)”

Commissioner Galloway noted other parcels were larger than this one however, were not worth more and asked why the compensation was not greater to the County. He explained he was told because it went by market value of the property and the parcel in question was open-space. Commissioner Galloway indicated the easement did not have commercial value the way NRS defined value. He suggested that statute be modified.

In response to Commissioner Weber, Katy Singlaub, County Manager, replied the easements were based on appraisals and noted this was an overhead line and an air easement over water.

Linda Bissett, Sierra Pacific Power Company representative, clarified the easement in question was near the air races so safety was taken into consideration.

There was no response to the call for public comment.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin ordered that Agenda Item 6L(1) be approved, accepted and executed.

08-332 AGENDA ITEM 6L(2) – REGIONAL PARKS AND OPEN SPACE

Agenda Subject: “Approve and execute a Grant of Easement for Underground Electric Transmission, Distribution and Communication between the County of Washoe and Sierra Pacific Power Company for a 25-foot permanent underground easement and a 50-foot temporary construction easement to construct a 120 KV transmission line on parcel APN 079-332-23 (Air Race Buffer); and, accept land value proceeds for the permanent easement [\$15,345] and temporary easement [\$9,185]. (Commission District 5)”

There was no response to the call for public comment.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin ordered that Agenda Item 6L(2) be approved, executed and accepted.

08-333 AGENDA ITEM 6L(3) – REGIONAL PARKS AND OPEN SPACE

Agenda Subject: “Approve and execute a Grant of Easement for Overhead Electric Transmission and Distribution Easement between the County of Washoe and Sierra Pacific Power Company for an easement agreement with Sierra Pacific Power Company for a 40-foot width permanent overhead power line easement to construct a 120 KV transmission line on parcel APN 080-710-01 (Lemmon Valley); and, accept land value proceeds for the permanent easement [\$15,000]. (Commission District 5)”

There was no response to the call for public comment.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin ordered that Agenda Item 6L(3) be approved, executed and accepted.

08-334 AGENDA ITEM 7 – REGIONAL PARKS AND OPEN SPACE

Agenda Subject: “Accept cash donation [\$150,000] from Mr. Link Piazza for the purpose of constructing a dog park facility within Hidden Valley Regional Park; and if accepted, approve Resolution of Appreciation to Mr. Link Piazza for his donation to the park and direct Finance to make appropriate budget adjustments. (Commission District 2)”

Katy Singlaub, County Manager, presented the Resolution of Appreciation to Mr. Link Piazza for his generous donation of \$150,000 for a dog park facility within Hidden Valley Regional Park. Mr. Piazza thanked the Board for their recognition and added the dog park would enhance the park.

In response to the call for public comment, Sam Dehne said Mr. Piazza was a wonderful person and thanked him for improving the region. Gary Schmidt thanked Mr. Piazza for his generous donation.

On motion by Commissioner Jung, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin ordered that Agenda Item 7 be accepted, adopted and directed. The Resolution for same is attached hereto and made apart of the minutes thereof.

08-335

AGENDA ITEM 8 – REGIONAL PARKS AND OPEN SPACE

Agenda Subject: “Accept cash donations [\$30,215.03] to Wilbur D. May Arboretum and Botanical Garden for future development of a greenhouse associated with the educational center stated in the 2002 Rancho San Rafael Regional Park Implementation Plan; and if accepted, approve a Resolution of Appreciation to the Garden Gate Club for their unsurpassed club donation to the Arboretum. (Commission District 1)”

Katy Singlaub, County Manager, read and presented the Resolution to the Garden Gate Club. Eleanor Cowen thanked the Board for their appreciation and support.

Ms. Singlaub stated a correction was needed on the staff report and indicated the greenhouse would be located in Commission Districts 3 and 5.

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried, Chairman Larkin ordered that Agenda Item 8 be accepted, and adopted. The Resolution for same is attached hereto and made apart of the minutes thereof.

08-336

AGENDA ITEM 10 – PUBLIC WORKS DEPARTMENT

Agenda Subject: “Presentation and status update on the Regional Animal Services Program. (All Commission Districts)”

Dan St. John, Public Works Director, commented the Washoe County Regional Animal Facility was an excellent example of regional cooperation between the County and the Cities of Reno and Sparks in partnership with the Nevada Humane Society, a local non-governmental organization.

Bonnie Brown, Nevada Humane Society Executive Director, Cindy Sabatoni, Regional Animal Services Manager and Mitch Snyder, Animal Control Officer Supervisor, conducted a PowerPoint presentation that included pet adoptions, save rate, volunteer involvement, services, field operations, shelter operations, live animal release, animals transferred to rescue, animal rescue partners, and other programs, which was placed on file with the Clerk.

Commissioner Jung asked if the Humane Society worked with the Food Bank of Northern Nevada to provide pet food to homeless citizens for their pets. Ms. Brown indicated free pet food was offered at the shelter and agreed working with the Food Bank would be an excellent idea.

Commissioner Galloway asked if foster homes complied with the three dog limit per household. Ms. Brown replied it depended on the age of the animal and the

amount of time the foster caregiver had the animal in their home. Mr. Snyder said foster care homes were enforced with the kennel permit code; however, if the animals rotated regularly, the foster care givers were exempt from the Code.

There was no response to the call for public comment.

Commissioner Weber remarked it was important to have a “no-kill” facility, but felt clarification was needed on the no-kill policy versus the expense to animal services for animals housed in the shelter for over a year. Ms. Brown said the County had put down significantly fewer animals. She did not see how the County was fiscally impacted, but if there were concerns discussions could be held. Ms. Brown said she monitored a “90-day list” and explained that list was the shortest it had ever been and noted there were many more volunteers at the facility. Commissioner Weber said more than one animal in a kennel should be addressed and asked why some kennels housed more than one dog. Ms. Brown said it depended on the size of the dog run, but when dogs arrived together they would be housed together. She said because dogs were pack animals it was psychologically better for the animal to be with others if possible.

Chairman Larkin said the literature distributed by the shelter indicated that Washoe County had twice the national average of intake and asked why that was so. Mr. Snyder replied he was not sure that was an accurate statement and estimated there were approximately 50,000 dogs in the County. Chairman Larkin said the intake rate was a direct relation to the number of stalls in the facility and had direct operational impact. Mr. Snyder agreed, and added the facility attempted to maintain room for disasters and significant events. Chairman Larkin requested data on how the intake rate was calculated, both locally and nationally per capita, and a comparison of other facilities and their operational levels.

Commissioner Jung asked how many kennels were kept available in the event of a disaster. Mr. Snyder said the daily intake fluctuated dramatically; however, the shelter had an average of 75 percent. He said two of the pods, banks of 16 kennels, were leased by the Humane Society, which brought the general population to 80 kennels. Commissioner Jung asked how many kennels had been used for disaster placement since the facility had been in existence. Mr. Snyder clarified kennels were not being held open specifically waiting for a disaster. Commissioner Jung requested data on animals occupying space, available space for a disaster and the definition of a disaster.

Commissioner Galloway asked if the success of the facility was sustainable because of foster homes. Ms. Brown said although the animal was being saved and placed in a foster home, it was not being adopted. Commissioner Galloway asked if the 93 percent save rate included animals placed in temporary homes. Ms. Brown indicated that data was included in that percentage. She said many of the foster homes were empty, but volunteers were always available to take in animals if needed. Ms. Brown said there were approximately 120 cats in foster homes and 35 dogs. Commissioner Galloway said when animals were placed in a foster home was it more difficult for the animal to be adopted. Ms. Brown commented most of the animals were

underage and could not be adopted since they were too young to be spayed, neutered and vaccinated. She explained when the animal reached the appropriate age and weight they returned to the shelter and were spayed, neutered, microchipped and subsequently adopted.

Commissioner Humke asked for a description of the agreement for the shelter operations concerning County capital improvements. Mr. St. John replied as part of the partnership the Capital Projects Division reviewed problems with the facility and noted there was a budget for deferred maintenance. Mr. St. John said the Facilities Management Division was responsible for the maintenance of the facility.

Commissioner Galloway asked if there was an impact on the pet population due to the recent surge in foreclosures. Ms. Brown said there was a spike in that being the reason for surrender of a pet, but the actual number of animals being surrounded was down.

Chairman Larkin inquired on the relationship now and next year between the agencies. Mr. Snyder said it was at a positive level and noted Standard Operating Procedures (SOP) were being updated. He said the collaboration was economically viable for the County to assist the Nevada Humane Society's mission without sacrificing the mission of the County. Ms. Brown said there were fantastic opportunities for the future and attributed the partnership with Washoe County Regional Animal Services. She felt a complete team was in place in keeping the intake numbers down. Chairman Larkin requested yearly updates.

There was no action taken on this item.

08-337 AGENDA ITEM 11 – COMMUNITY DEVELOPMENT

Agenda Subject: “Presentation regarding final action and approved conditions for Special Use Permit Case No. SB07-019 (Sierra Nevada Teen Ranch). *Informational Item; no action to be taken--*The Sierra Nevada Teen Ranch is an approved teen group care facility that will house up to 40 at-risk children. The facility will include the phased construction of four 5,200-square-foot residential buildings, one 1,500-square-foot vocational building, one 4,000-square-foot multi-purpose building, one 1,000-square-foot reception area, one 1,500-square-foot barn and an obstacle course. The project is located in Bedell Flat, east of the Sierra Ranchos/Rancho Haven communities. The ±29-acre parcel is designated General Rural (GR) in the North Valleys Area Plan, and is situated in a portion of Section 4, T23N, R19E, MDM, Washoe County, Nevada. The property is located in the North Valleys Citizen Advisory Board boundary and Washoe County Commission District No. 5. (APN: 079-210-15). (Requested by Commissioner Weber)”

Commissioner Weber said the development and Special Use Permit (SUP) had been approved and was moving forward. She indicated a meeting had been scheduled

between the community and the applicants. Commissioner Weber asked for a brief discussion on the conditions for the SUP.

Trevor Lloyd, Senior Planner, reviewed the 27 conditions listed in the staff report. Commissioner Weber asked if the project could return to the Board.

Melanie Foster, Legal Counsel, replied the conditions had been set and could only return to the Commissioners for action on the SUP if referred by the Board of Adjustment.

Commissioner Jung asked if staff could review the meeting from February 12, 2008 to determine that returning to the County Commission was not a formal recommendation. Mr. Lloyd replied he asked that question during that meeting and it was made clear to staff to return to the BOA; however, he would review the meeting for clarification.

Commissioner Galloway said if the BOA met and wanted to add a condition which was not a popular decision, could that be appealed to the County Commission. Ms. Foster remarked that was the process and, if the determination was not made, there was a possibility of an appeal.

Chairman Larkin reminded the Board this was not an action item. Mr. Lloyd continued reviewing the conditions.

Commissioner Weber thanked Mr. Lloyd and invited the public to attend the scheduled community meeting.

4:05 p.m. The Board recessed.

4:15 p.m. The Board reconvened with Commissioner Humke temporarily absent.

08-338 AGENDA ITEM 12 – COMMUNITY DEVELOPMENT

Agenda Subject: “**Recommendation to review, revise if appropriate, and approve amended Citizen Advisory Board standard bylaws. (All Commission Districts)**”

Bob Webb, Program Manager, said previously the Board reviewed Citizen Advisory Board (CAB) bylaws and sent the bylaws to the CAB’s for review. He stated over the past four months the 16 CAB’s reviewed the drafts and noted their comments were provided within the staff report.

In response to Commissioner Weber, Mr. Webb replied the first set of standard bylaws was adopted in 1994 and since then there had been four subsequent minor changes. He said this brought the bylaws up to date particularly concerning alternates.

4:20 p.m. Commissioner Humke arrived.

Commissioner Weber asked if this would be discussed with the Chairs of the CAB's. Mr. Webb stated he wished to provide an approved set of bylaws to the Chairs of the CAB's and noted the bylaws were modified to ensure it did not restrict the CAB's to only meet monthly, but rather meet at least quarterly. Commissioner Weber felt it would be helpful to state what year the CAB's were initiated. Mr. Webb explained the first CAB was established in North Lake Tahoe in 1975; however, State laws enabling CAB's was not put into effect until 1978. He indicated there were now 16 advisory boards created by resolution of the County Commission.

4:28 p.m. Commissioner Weber temporarily left the meeting.

In response to the call for public comment, Gary Schmidt spoke on CAB's and the number of meetings he had attended.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried with Commissioner Weber temporarily absent, Chairman Larkin ordered that Agenda Item 12 be approved.

BLOCK VOTE

Chairman Larkin recommended the following items be taken in a block vote: Agenda Items, 14, 15, 16 and 17.

08-339 AGENDA ITEM 14 – DEPARTMENT OF WATER RESOURCES

Agenda Subject: “Recommendation to award bid for Lightning W Well #3 and Transmission Main in West Washoe Valley to Rapid Construction, Inc., the lowest, responsive, responsible bidder [\$742,247]; and if awarded, authorize Chairman to execute the Agreement Form and authorize Engineering Manager to issue Notice to Proceed. (Commission District 2)”

There was no response to the call for public comment.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried with Commissioner Weber temporarily absent, it was ordered that Agenda Item 14 be awarded, authorized and executed.

08-340 AGENDA ITEM 15 – PUBLIC WORKS DEPARTMENT

Agenda Subject: “Recommendation to award of Bid for 2008//2009 Street Cut Pavement Repair Project for the Incline Village Area to the low, responsive, responsible bidder (staff recommends Lakeside Paving, Inc.) [\$101,860]; and if awarded, authorize Chairman to execute the contract documents. (Commission District 1)”

There was no response to the call for public comment.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried with Commissioner Weber temporarily absent, it was ordered that Agenda Item 15 be awarded, authorized and executed.

08-341 AGENDA ITEM 16 – PUBLIC WORKS DEPARTMENT

Agenda Subject: “Recommendation to award of Bid for 2008//2009 Street Cut Pavement Repair Project for the Truckee Meadows Area to the low, responsive, responsible bidder (staff recommends West Coast Paving) [\$102,300]; and if awarded, authorize Chairman to execute the contract documents. (All Commission Districts)”

There was no response to the call for public comment.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried with Commissioner Weber temporarily absent, it was ordered that Agenda Item 16 be awarded, authorized and executed.

08-342 AGENDA ITEM 17 – PUBLIC WORKS DEPARTMENT

Agenda Subject: “Recommendation to approve Amendment No. 1 to Agreement for Professional Engineering Services between the County of Washoe and HDR Engineering, Inc., for Hidden Valley Levee Construction Project to add scope of work needed to complete the alternatives analysis for the Hidden Valley TRAction Project [additional cost not to exceed \$70,000 for a changed total cost not to exceed \$305,000]. (Commission District 2)”

There was no response to the call for public comment.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried with Commissioner Weber absent, it was ordered that Agenda Item 17 be approved.

08-343 AGENDA ITEM 13 – BUDGET UPDATE

Agenda Subject: “Update on Fiscal Year 2007/08 and 2008/09 Budgets and possible direction to staff. (All Commission Districts)”

4:38 p.m. Commissioner Weber returned.

Melanie Purcell, Budget Manager, presented an update on the FY 2008/09 budget. She reviewed additional information regarding the District Court, the Assessor’s Office and Equipment Services. Ms. Purcell stated the results of appeals to the County Manager from the Sparks Justice Court, Fire Suppression and the Incline Village

Constable were within the staff report. She indicated there was information brought forward that considered appropriate thresholds for taking action to add back services to the budget. Ms. Purcell said in regard to annual appraisals by the Assessor's Office there was a direct and indirect mandate and explained statute required appraisals every five years; however, the majority of the State already moved to annual appraisals. She said the Assessor's Office agreed with the Nevada Tax Commission to appraise three specific areas this year and achieve annual appraisal of all areas over the next two years.

In response to Commissioner Galloway, Ms. Purcell said the Assessor's Office originally came forward with a \$370,000 reduction, and in response to direction from the Board, met with Finance to arrive at the additional deductions.

Commissioner Jung asked if the value could be assessed from the date of Certificate of Occupancy. Ms. Purcell said since there were stipulations she would have the Assessor's Office prepare a specific guideline.

Ms. Purcell said the District Court had been requested to return with the full requested reductions. She confirmed without initiating layoffs, \$590,000 had been achieved; however, additional reductions would require layoffs. She indicated Finance was continuing to work with the Court to specify the expenditure and revenue steps.

Ms. Purcell explained the internal audit for Equipment Services was heard by the Audit Committee and would formally be presented to the Board on April 22, 2008. She said the Sparks Justice Court met with the County Manager to discuss the \$65,000 recommended reduction to clarify how to achieve that amount. She said the commitment was that revenues would be monitored on a regular basis, and if those did not materialize, the Court would be expected to make additional cuts. Ms. Purcell said the Incline Village Constable affirmed his concerns regarding the transport of prisoners, but by adding a charge for supervision of work service options, the Incline Justice Court would be able to collect an additional \$4,000 while allowing the department to retain the prisoner transport function and reducing overtime to meet the \$5,500 target. Ms. Purcell stated in reviewing the current and anticipated cost of fire response activities, management concurred that it was not practical to reduce the Fire Suppression budget by the targeted \$6,172 because that would reduce equipment and supplies for response crews.

Commissioner Jung commented the County was saving approximately \$100,000 per year in parking fees to the City of Reno, and asked where those funds were going. Ms. Purcell said those funds showed up in the different operating budgets. Commissioner Jung requested specific information on the disbursement of those funds.

Ms. Purcell remarked while remaining pessimistic, there could be an opportunity to add back to the budget such as growth over prior year, Consolidated and AB 104 Tax revenues for three to four months, growth in property development or construction sufficient to generate additional five percent additional property tax revenues over budget and General Fund expenditures compared to revenues five to ten percent below projections. She indicated a matrix was included in the staff report that

showed the fund, the purpose and services, the primary revenue source and the FY 2008/09 recommended budget.

In response to Chairman Larkin, Katy Singlaub, County Manager, replied the departments listed constituted the appeals received and said staff would return to the Board on April 22, 2008 with revised recommendations.

Commissioner Weber asked if the department heads were prepared for the possibility of future reductions. Ms. Singlaub commented the department heads were fully aware of that possibility. Commissioner Weber remarked it may be of interest for the general public to completely understand the situation and suggested County Channel 17 be utilized for explanation and clarification.

Commissioner Jung commented it would be a benefit to the community to know what was mandated per NRS and program costs. Ms. Singlaub explained there was a manual that listed mandates in County government; however, it would be a massive undertaking to talk about County mandates. She said at the present time staff was not equipped to respond by the end of the fiscal year with an itemization about every mandate; however, she could speak about the scope of the mandates, the budget, and sources and revenues. Commissioner Jung respectively requested that become a priority. Ms. Singlaub commented every program was reviewed in 2003 and to update that would take some time, but staff would review items that were not mandated and those associated costs.

Chairman Larkin indicated each department had been requested to list what would be added back and whether those items were mandated or non-mandated so the Board could understand the growth cycle.

In response to the call for public comment, Gary Schmidt expressed his opinion of the current budget situation.

There was no action taken on this item.

08-344 AGENDA ITEM 18 – PUBLIC WORKS DEPARTMENT

Agenda Subject: “Recommendation to acknowledge Court Complex Master Plan Update as a valid identification of the long-term space requirements for the Downtown Court Complex; and, provide direction to staff on proceeding with the expansion of the Downtown Court Complex. (All Commission Districts)”

Dan St. John, Public Works Director, recognized and thanked the project team for the Courts Complex Master Plan Update. He emphasized the purpose of the document was to provide a road map for future expansion and development of the downtown courts. Mr. St. John said the two things that were inviolable were the decision and direction of the Board to keep the courts downtown and preserve the historic courthouse.

David Solaro, Capital Projects Division Director, conducted a PowerPoint presentation that highlighted future space requirements including: alternate space and options, site plans, major features, development components, Phase I occupants, and sensitivity analysis, which was placed on file with the Clerk. He stated the space requirements were based on population.

Chairman Larkin said the report indicated the County's population was forecasted to grow at 1.5 to 1.7 percent per year, and projected a community population build-out of approximately 700,000 by the year 2050. He asked, under the current density and development guidelines, was the latest population forecast incorporated from the Regional Planning Governing Board (RPGGB). Mr. St. John said that forecast came from the consensus projections of last year. Chairman Larkin indicated there was not a consensus, but the population figure the RPGGB adopted. He said there were three separate population figures and asked how the base population was calculated. Mr. Solaro said that was based on information from the Community Development Department and were the County's numbers. Chairman Larkin stated since the population drove everything it needed to be zeroed in, and if necessary revisited. Mr. St. John agreed and reiterated this was a first phase project.

Todd Lankin, Collaborative Design Studio, explained the timeframe was included in Exhibit 10-24 within the report. He indicated the first phase construction would occur between 2012 and 2014 and the second phase beginning in 2017, which was the renovation of the existing courthouse and annex. Chairman Larkin indicated Phase I and I(a) fell within the 2030 population figures, and commented the County was waiting for the census population figure coming in mid May. Mr. Lankin explained when those figures arrived he would compare the numbers and make any necessary adjustments within the timeframes to arrive at a more accurate projection.

Commissioner Galloway commented under Phase I, the Pioneer property was consistent in both options. He asked when the renovations began in the newer part of the courthouse and annex did those areas remain vacant. Mr. Solaro replied initially the employees would not move out. He said staff did not want to leave a building vacant for a number of years. Commissioner Galloway asked how that would occur. Mr. Solaro said the plan did not disperse employees into leased space and explained how the move with coincide with construction.

Chairman Larkin explained staff was seeking specific direction to the determination of the proportion of the adjacent Pioneer site. He said with the configurations that were in place in Option 4C(1) the minimum amount of space was used. Mr. Solaro agreed. Chairman Larkin stated Option 5A used 1.81 acres of the Pioneer lot and asked how the City partners viewed the two options. Mr. St. John said staff had been in constant communication with the Redevelopment Agency who understood the priorities with the Courts remaining downtown, but would like to use less space on the Pioneer site to allow more available space for the public/private partnership discussed in previous meetings. Mr. St. John said staff understood the priorities of the

Courts were paramount and that there were certain advantages of the favored proposals by the Courts, especially the District Court to be in the same building or close proximity. Chairman Larkin commented the Board was being asked to review the two alternatives and approval to move forward. Mr. St. John clarified staff was not seeking an approval, this was merely a briefing and discussion. Chairman Larkin said the Courts were not opposed to Option 4C, but Option 5A was their preference. Mr. St. John replied that was correct because it provided for consolidation of the Courts operation into one building. Chairman Larkin asked for the status on the subcommittee for redevelopment. Mr. St. John explained the proposed redevelopment agreement with the Redevelopment Agency was expected soon and after it was received the agreement would come before the Board.

Commissioner Galloway asked about the operational efficiency of the two options. Mr. Solaro replied the one thing gained by new construction was the ability to break apart one judicial chamber to one courtroom. He said by building new there could be four courtrooms to five judicial officers and efficiency would be gained by not needing to promulgate one court to one judicial officer. Commissioner Galloway asked if Family Court had that problem. Mr. Solaro replied Family Court had six courtrooms and utilized nine judicial officers in those courtrooms.

Chairman Larkin indicated staff sought direction to form a Courts Operation Team to investigate the potential of increasing the hours of operations and/or other strategies to increase court utilization. Mr. St. John stressed the architectural team did a good job of the assignment; however, if operational efficiency of courts was being sought then an architect would not be the best way, and suggested a specialist or consultant in court operations.

Due to Night Court, Commissioner Galloway suggested the building be designed for security so night operations could use the proposed secured parking. He felt a consultant with experience in court operations would be beneficial. Mr. Larkin said that would be a valuable resource to the steering committee.

Mr. St. John reiterated this was a work in progress and this projection would continue to be updated with the population projections. He suggested building flexibility into the program and refinement of the first phase to see a preliminary architectural effort.

Chairman Larkin clarified Mr. St. John was asking for acknowledgement of the downtown Court Complex Master Plan Update and appropriate action to the five action areas stated in the staff report. He said he was cautious about moving forward with one of the alternatives until input was received from the Redevelopment Agency.

In response to the call for public comment, Gary Schmidt complained about the report and stressed that the courts should move out of the downtown area.

Commissioner Galloway clarified when the citizens voted they did not reject the end product, they rejected the proposed financing.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin ordered that Agenda Item 18 be acknowledged.

08-345 AGENDA ITEM 22 – REPORTS AND UPDATES

Agenda Subject: “Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effectiveness Committee, Investment Management Committee, Citizen Advisory Boards).”

Commissioner Humke said there was a Reno Livestock Event Center Funding Solutions Committee meeting scheduled for April 16, 2008 and a Regional Transportation Commission meeting scheduled for April 18, 2008.

Chairman Larkin said he attended the first meeting of the Western Regional Water Commission (WRWC) on April 11, 2008. He noted there would be an amendment coming before the Board on the Joint Powers Agreement for changes advised by the Legislative Counsel Bureau. He said he would attend the Truckee Meadows Water Authority (TMWA) Board of Directors meeting on April 16, 2008.

Commissioner Galloway said he attended the Internal Audit Committee meeting and commended Allison Gordon for an excellent job on the Equipment Services Division audit and her positive recommendations.

Commissioner Jung said she would attend a candlelight vigil on April 16, 2008 for “National Crime Victims Rights Week” and would also speak at the Joe Crowley Student Union addressing “Women take back the Night.”

08-346 AGENDA ITEM 23 – CLOSED SESSION

Agenda Subject: “Possible Closed Session for the purpose of discussing negotiations with Employee Organizations per NRS 288.220.”

5:55 p.m. On motion by Commissioner Humke, seconded by Commissioner Jung, which motion duly carried, per NRS 288.220 the Board adjourned from the Commission Chambers and convened in closed session in the Caucus Room to consider Agenda Item 23. It was further ordered that the meeting would adjourn from the closed session.

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ROBERT LARKIN, Chairman
Washoe County Commission

ATTEST:

AMY HARVEY, County Clerk
and Clerk of the Board of
County Commissioners

*Minutes Prepared by:
Stacy Gonzales, Deputy County Clerk*

RESOLUTION

WHEREAS, Garden Gate Club has donated \$30,215.03 to the Wilbur D. May Arboretum and Botanical Garden; and

WHEREAS, Garden Gate Club's donation is for construction materials for the planned greenhouse as stated in the 2002 Rancho San Rafael Regional Park implementation plan; and

WHEREAS, Garden Gate Club's individual donations far exceed those by any other garden club in support of the construction of the greenhouse; and

WHEREAS, Garden Gate Club's generosity for the construction of the greenhouse is for the community and for education; and

WHEREAS, Garden Gate Club sets a model for other garden clubs that support the community; now, therefore be it

RESOLVED, that the Washoe County Board of Commissioners expresses its' appreciation and respects the example the Garden Gate Club has shown in support of the Wilbur D. May Arboretum and Botanical Garden and the construction of the new greenhouse as stated in the 2002 Rancho San Rafael Regional Park implementation plan.

ADOPTED this 15th day of April, 2008.

Robert M. Larkin, Chairman

DB-335

Clerk

RESOLUTION

WHEREAS, Mr. Link Piazza has donated \$150,000 to the Washoe County Department of Regional Parks and Open Space; and

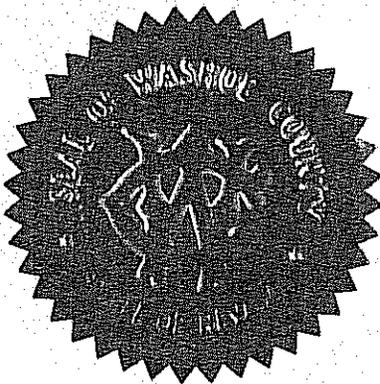
WHEREAS, Mr. Link Piazza's donation is for the construction of a dog park facility within Hidden Valley Regional Park as identified in the 2004 Hidden Valley Regional Park Master Plan; and

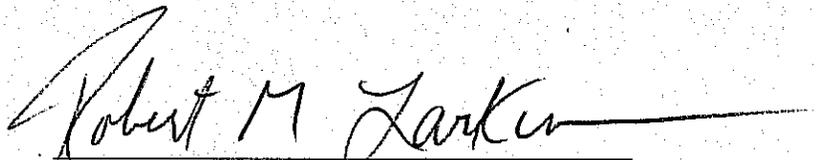
WHEREAS, Mr. Link Piazza's generosity for the construction of a dog park facility is for the community's benefit; and

WHEREAS, Mr. Link Piazza sets a model for individual support in the community; now, therefore be it

RESOLVED, that the Washoe County Board of Commissioners expresses its appreciation and respects the example Mr. Link Piazza has shown in support of the Washoe County Department of Regional Parks and Open Space and the construction of a dog park facility as identified in the 2004 Hidden Valley Regional Park Master Plan.

ADOPTED this 15th day of April, 2008.




Robert M. Larkin, Chairman